

Executive Oversight Review on Executive Members

2015-2016 - Marian O'Donnell ULSU VP Academic

Attendance for work – time keeping	Excellent		
Annual Leave	7		
Unauthorised Absence	0		
Sick Days	1		
Budgets	€2000		
Expenses Claimed	See Below		
Training Received	Invisio – Communication, QPR suicide prevention, As I Am – Autism Awareness		
Conferences attended	ISSE		
Attendance Record at Meetings			
Name of University Committee			
	Frequency	Attendance	Work
Academic Council	On request	2/2 100%	
APRC	Monthly	5/6 83.3%	
ARC	On request	7/7 100%	
Co op management committee	1 per semester	1/1 100%	
Discipline process- Discipline committee	On request	1/1 100%	
Faculty Board: AHSS	2 per semester	0/3	Faculty rep attended.
Faculty board: KBS	2 per semester	2/3 66.6%	KBS Faculty rep
Faculty board: EHS	2 per semester	2/3 66.6%	EHS Faculty rep
Faculty board: Sci & Eng	2 per semester	1/3 33.3%	EHS Faculty rep
Library information resources dev committee	On request	1/2 50%	Colin attended other
Orientation working group	During summer.	1/1 100%	
Student nurses forum	1 per semester	0/1	Brendan McAuliffe attended
Teaching and learning committee	1 meeting	1/1 100%	
UTEB	2 per semester	1/2 50%	
National forum for Teaching and Learning		2/2 100%	
AICUR	new	2/2 100%	
Broadening the Curriculum	new	4/4 100%	

Irish Survey Student Engagement		5/5 100%	
T1 step committee		2/2 100%	
Writing centre		3/3 100%	
PASS (Personal Academic Support System) meeting.		2/2 100%	
ULSU MEETINGS			
ULSU Executive	weekly	13/14 93%	Avg 1.5hr / meeting
ULSU Council	Fortnightly	7/7 100%	Avg 1.75hr / meeting
ULSU Management Committee	On request	3/3 100%	Avg 2hr / meeting
ULSU General Meeting	each semester	2/2 100%	Avg 2hr / meeting
ULSU Staff meeting	Fortnightly	8/8 100%	Avg 1.5hr / meeting
ULSU Sabbat meeting	Fortnightly	7/7 100%	Avg 1hr / meeting
ULSU Strategic Plan	on request	3/3 100%	Avg 1.5hr / meeting
Student Centre and Sport Facilities referendum	on request	2/2 100%	Avg 1.5hr / meeting
Class Rep Training & Forum	On request	2/2 100%	Avg 2hr / meeting
UL Experience group	Every 3 weeks	3 meetings	Avg 1hr / meeting

Other information pertaining to the performance as an officer			
RESPONSIBILITIES	Frequency		Hours spent on each project
General Student drop ins	Daily	Avg 3/day	1 hr avg advising Students on academic issues
PROJECTS	Time spent on projects.		
Grinds Register	12 hours & ongoing updates.- on website & posters.		
Constitution Review	12 hours & ongoing		
Co op Survey	10 hours & ongoing		
Class Rep Handbook	6 hours		
Class rep training	8 hours		
Kids Christmas Party	led by DP Welfare, Ciara.		
Radio Interview – Kildare FM	Gender Neutral Toilets		
Student Choice Awards	10hrs – currently ongoing		

CAMPAIGNS	Prep work	Delivery
Semester 1		
Surveyed 2015 4th yr Teaching practice students	4hrs	Presented to EHS Dean. Steps are been taken towards student friendly scheduling
Failed an Exam Week	14hrs	https://issuu.com/ulsuacademicofficer/docs/merged_document/1 publication
FYP	20hrs	Consultation with UL staff and to be presented at the ARC committee for discussion.
Week 13- De-stress and Exam prep Week (with Ciara)	10hrs	6hrs /wk in the Den and handing out exam packs
PRESS RELEASES	10 hrs.	<ul style="list-style-type: none"> • Lobbying Minister for Education Jan O’Sullivan for better Mental health provision in Third level colleges • Gender Neutral SU Toilets • Changes to the CAO Points structure

EXPENDITURE – MOBILE PHONE

N/C: 0852 Name: Education Officer - Mobile Phones Account Balance: 422.27 DR

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>Account</u>	<u>Ref</u>	<u>Details</u>	<u>Dept</u>	<u>T/C</u>	<u>Value</u>	<u>Debit</u>	<u>Credit</u>	<u>V</u>	<u>B</u>
44507	JD	30/06/2015	0852		Education Mobile Phone	0	T9	28.91	28.91	-	-	
44622	JD	31/07/2015	0852		Education Mobile Phone	0	T9	22.31	22.31	-	-	
44683	JD	31/08/2015	0852		Mobile Phone Aug 2015	0	T9	22.14	22.14	-	-	
44800	JD	12/11/2015	0852		Education Mobile Phone	0	T9	22.14	22.14	-	-	
44850	JC	12/11/2015	0852		Sept 15 Trading Inter co Jrnl Posted	0	T9	22.14		22.14	-	-
44863	JD	30/09/2015	0852		Education Mobile Phone	0	T9	22.14	22.14	-	-	
44944	JD	31/10/2015	0852		Education Mobile Phone	0	T9	22.14	22.14	-	-	
45074	JD	30/11/2015	0852		Education Mobile Phone	0	T9	22.14	22.14	-	-	
45157	JD	31/12/2015	0852		Education Mobile Phone	0	T9	22.14	22.14	-	-	
45258	JD	31/01/2016	0852		Education Mobile Phone	0	T9	22.14	22.14	-	-	
Totals:									206.20	22.14		
History Balance:									184.06			

Campaign & Travel Expenditure

July 2015	Leeds & Manchester	391.46
30/9/2015	Class Rep Training Food and Drink	€370.00
1.12.15	Destress weekposters	€32.59
1.12.15	Destress week expenses	€38.40

Total: €1016.51

Executive Oversight

I have reviewed the above report.

I agree the data supplied is a fair and accurate reflection of the work completed by the ULSU executive member, VP Academic Officer, Marian O'Donnell, on behalf of UL Students.

Daoilin Walsh _____ Date: _____

Clodagh O'Brien _____ Date: _____

Sarah McCarthy _____ Date: _____

Chloe Fallon _____ Date: _____

Dubheasa Forde _____ Date: _____