



## ULSU Charity Week Charities Policy

**It is the policy of ULSU that the nominations received for charities to be in receipt of Charity Week funds shall be administered in the following manner:**

- Nominations may be submitted by any individual, group or organisation.
- Only Charities that have recognized charitable status according the Charities Regulator and are compliant with the Charities Act 2009 will be eligible to be shortlisted and receive funds.
- The Deputy President and Welfare Officer shall select 8 charities from the nominations received.
- No charity that was in receipt of Charity Week funding in the 2 academic years prior to the year in question shall be eligible to be among the 8 charities selected.
- The Welfare Officer shall send out an all student email after the first Student Council meeting of the Autumn semester requesting applications for charity selection and will also notify staff of the university via the events mailing list. The closing date for nominations shall be during week 7 of the Autumn semester.
- The DP and Welfare Officer shall submit a description of the work/operations of each selected nominee to the Executive not less than 4 University days before the Executive meeting in week 8 of the autumn semester.
- The Executive shall vote by writing their four selected charities on a ballot paper and will be recorded. The four charities that have the highest level of votes shall be deemed selected. If in the case of a tie break the Charities with the same number of votes shall be voted on again with the highest number of votes winning.
- Charity Week charities should be notified within 3 working days of the decision being made that they have been selected. This notification should include the names of the other three charities also, along with a request for a high resolution image of the logo of the charity.

- Charity Week funds must, insofar as is practicable, be used for projects in the Limerick area and its environs.
- ULSU reserves the right to dictate changes to individual charities terms and conditions.

*Policy was passed by Student Council on the 27<sup>th</sup> September 2016*

ULSU Student Council Chairperson\_\_\_\_\_