

Executive Oversight Review on Executive Members

2017-2018 – Conor Hussey ULSU VP Academic

Attendance for work – time keeping	Excellent
Annual Leave	12
Unauthorised Absence	0
Sick Days	6
Budgets	€2000
Expenses Claimed	€365.98 (Millage to the Aviva & to NUIG and monthly phone bill)
Training Received	Chairing Effective Meetings ULSU Financial Procedures Training Sabbatical Officer Training Media Training Social Media Training Leadership Training Coaching Student Discipline Procedure Training
Conferences attended	Health and Wellbeing Summit, The Aviva. NStEP Conference, NUIG.

Attendance Record at Meetings

Name of University Committee	Frequency	Attendance	Work
Academic Council	On request.	3/3	
APRC	Monthly.	6/6	
ARC	On request.	3/4	
Orientation Working Group	On request.	1/1	
Student Discipline Committee	On request.	1/1	
Faculty Board: AHSS	2 per semester.	0/2	Kathryn attended one meeting instead of me. These meetings always clashed with another meeting.
Faculty board: KBS	2 per semester.	0/2	Emma O'Meara – KBS Rep attended These meetings. always clashed with another faculty meeting.
Faculty board: EHS	2 per semester.	2/2	
Faculty board: Sci & Eng	2 per semester.	1/2	

Library Build Committee	Once a month.	5/6	
Library information resources dev committee	On request.	1/1	
Peer Mentoring Committee Working Group	On request.	2/3	
Nursing and Midwifery Student Rep Forum	1 per semester	1/1	
Teaching and learning committee	On request.	1/2	
UTEB	2 per semester	2/2	
Campus Master plan Steering Committee	On request.	1	
Recording Lectures, Labs and Tutorials Working Group	On request.	1/2	
Student Engagement and Success Committee	On request.	1	
Irish Survey Student Engagement	On request.	1	
Meeting with Library Officials	1 per semester.	1/1	
Meeting with Student Affairs	2 per semester.	2/2	
Monthly Meeting with VPAR	3 per semester.	3/3	
ULSU MEETINGS			
ULSU Executive	Weekly	8/9	
ULSU Council	Fortnightly	4/5	
ULSU Management Committee	On request.	2/2	
ULSU General Meeting	Each semester.	1/1	
ULSU Staff meeting	Fortnightly.	5/5	
ULSU Sabbat meeting	Fortnightly.	14/14	
ULSU Strategic Plan	On request.	2/2	
Meeting with 20/20	On request.	2	
Student Leadership and Government Working Group	On request.	1/1	
Meetings in relation to ERB Duties.	On request.	1/1	
Enablement Fund Meeting.	On request.	1/1	
UL Transforms Meeting	On request.	1/1	

Other information pertaining to the performance as an officer

RESPONSIBILITIES	Frequency		Hours spent on each person/project
General Student Drop Ins	Daily	On average 3	Completely Varies – some drop in queries/issues are solved in a couple of minutes others could take quite a long time to resolve. So far I've had

		a day	three individual student issues that took quite some time to solve including on-going interaction with varies parties within the university but most drop ins are resolved quickly.
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PROJECTS	Time spent on projects.
UMass Twinning Project	10 Hours.
INMO (Irish Nurses & Midwives Organisation)	5 Hours.
PHECC (Pre-Hospital Emergency Care Council)	3 hours
I-grade Protocol	2 Hours.
USI	3 Hours.
UL Transforms	4 Hours.
Focus Group	1 Hour.
Grinds Register	Roughly 5 hours with the need to constantly update the register and respond to student comments.
University Games	1 Hour.
P2P – Passport 2 Passing	3 Hours.
Corbett Suicide Prevention	3 Hours.
Enablement Fund – Water Fountains	1 Hour.
Reader Pens	2 Hours.
20/20 – UL Student Life	10 Hours.
Stance on Drugs	1 Hour.

CAMPAIGNS	Prep work	Delivery
Semester 1		
4th Year Repeat Examinations	15 Hours	Discussed the issue at length with lecturers, SAA and ceremonies. Brought a proposal to ARC that went to AC for consultation. ARC then reinstated a previous committee within the university to investigate the academic calendar. The proposal will have to be brought to this new committee once again.
Parchment	5 Hours	Worked with Aimee to bring up the issue once again at ARC. Currently in talks with Des Leddin (Head of GEMS) to bring the issue to ARC (as they requested) in order to move the situation further.
Public Demonstration Against Increased Fees	3 hours	Liaised USI who were having their own public demonstration on the same day in Dublin. It was proposed that instead of going to Dublin we'd have our own public

demonstration which overall was a success. Learnt lessons too going forward how to increase student engagement with such an event.

EXPENDITURE – MOBILE PHONE & Millage.

Expenses

9/8/17	Millage for NStEP Event (NUIG)	€75.58	
13/11/17	Millage for Health & Wellbeing Summit (Aviva)	€128	
	Monthly Phone Bill (8 Months)	€20.30 per months	<u>€162.40</u>
			<u>€365.98</u>

Executive Oversight

I have reviewed the above report.

I agree the data supplied is a fair and accurate reflection of the work completed by the ULSU Executive member: SU Academic, Conor Hussey, on behalf of UL Students.

Tariq El Masri _____ Date: _____

Steven Mullins _____ Date: _____

Cian Quirke _____ Date: _____

Mary-Ellen O'Keeffe _____ Date: _____

Niamh Tubridy _____ Date: _____