

## Executive Oversight Review on Executive Members

### 2016- 2017 – Sarah Dunphy, ULSU President – Semester 1

<b>Attendance for work - Timekeeping</b>	Excellent
<b>Annual Leave</b>	14 days
<b>Unauthorised Absence</b>	0
<b>Sick days</b>	0
<b>Budget</b>	€2000
<b>Expenses Claimed</b>	€457.14
<b>Training Received</b>	Induction with Dominic Doherty
<b>Conferences attended</b>	ACUI

<b>Attendance Record at Meetings</b>					
		<b>Frequency</b>	<b>Attendance</b>	<b>%</b>	<b>Other rep attends to represent students</b>
	<b>University Committee</b>				
1	<b>Academic Council</b>	Monthly	0	0	Donal attends
2	<b>Alumni Board of Directors</b>	On request	4/4	100	
3	<b>Bank Of Ireland Enablement Fund / consultation</b>		1/1	100	
4	<b>Community Liaison Committee</b>	On request	2/2	100	
5	<b>Graduations - Conferring's</b>	On request	10/11	90	Shared with VP – Caolan was sick
6	<b>Green Campus</b>	Monthly	2/4	50	
7	<b>Discipline Process - Appeals Committee</b>	On request	0/0	0	
8	<b>Discipline Process - Discipline Committee</b>	On request	0/0	0	
9	<b>Enterprise Fund Briga Hynes and Liam Gleeson</b>	On request	3/3	100	
10	<b>Environmental Committee</b>	Monthly	2/5	40	Liz attends
11	<b>Faculty Board: AHSS</b>	2 per smstr	1/2	50	Donal or Joe(FR) attends
12	<b>Faculty Board: KBS</b>	2 per smstr	0	0	Donal or Joe(FR) attends
13	<b>Faculty Board: EHS</b>	2 per smstr	0	0	Donal or Joe(FR) attends

14	<b>Faculty Board: Sci &amp; Eng</b>	2 per smstr	0	0	Donal or Joe(FR) attends
15	<b>First Seven Weeks</b>	On request	1/1	100	
16	<b>Freshers' Week Planning</b>	On request	6/6	100	
17	<b>Governing Authority</b>	Monthly	2/3	66.6	ACUI Conference
18	<b>GA Access &amp; Student Affairs</b>	3-4 / yr	1/1	100	
19	<b>GA Campus Development</b>	Quarterly	1/1	100	
20	<b>GA Finance</b>	Monthly	2/2	100	
21	<b>GA Nominating Committee</b>	As required	0/0	0	
22	<b>GA Strategic Planning &amp; Quality Assurance</b>	As required	2/2	100	
23	<b>Higher Education Authority</b>	As required	0/0	0	
24	<b>Library Information Resources Dev Committee</b>	As required	1/2	50	Donal and Caolan were in attendance
25	<b>Main Catering Account Committee</b>	As required	0/0	0	
26	<b>Orientation Working Group</b>	As required	6/6	100	
27	<b>Orientation Presentation – start of semester</b>	As required	1/1	100	
28	<b>PCC Board of Directors &amp; AGM</b>	Monthly	3/3	100	
29	<b>Pavilion Mgmt Committee</b>	Monthly	3/4	75	
30	<b>Plassey Campus Arena Bd</b>	Monthly	3/4	75	
31	<b>Plassey Trust Company Board</b>	Monthly	1/1	100	
32	<b>Presidential Search in assoc.GA</b>	On request	6/6	100	
33	<b>Scholars Club Mgmt Comm</b>	Monthly	5/6	83	
34	<b>Smarter Travel</b>	On request	2/2	100	
35	<b>Sports Bar Comm</b>	Monthly	4/5	100	
36	<b>Stables Club Mgmt</b>	Monthly	5/6	83	
37	<b>Student Centre Mgmt Comm</b>	Monthly / every 6 weeks	5/5	100	
38	<b>Student Centre Steering Group and Building Comm.</b>	On request	13/13	100	
39	<b>UL Engage and Student Engagement and Success</b>	On request	4/4	100	
40	<b>VPA&amp;R</b>	On request	2/2	100	

<b>Consultation with UL Staff</b>	<b>Frequency</b>	<b>Meetings</b>
Student Retention Officer	On request	0
UL Marketing Director Mark Mulqueen/Sheena Doyle	On request	1
UL Disability Service	On request	0
Student Experience Ellen Fitzmaurice & John	On request	2/3
John Field	On request	2
UL ITD	On request	2

<b>ULSU MEETINGS</b>	<b>Frequency</b>	<b>Meetings</b>	
ULSU Executive	weekly	9/10	ACUI in America
ULSU Council	Fortnightly	3/5	ACUI in America , UK Library Trip
Clubs & Societies Executive	Weekly	9/10	
Clubs & Societies Council	Fortnightly	5/5	
ULSU Management Committee	On request	2/2	
ULSU Management Committee Working Group – Staff Pay review	On request	1/1	
ULSU General Meeting	each	1/1	
ULSU Staff meeting	Fortnightly	7/7	
ULSU Sabbat meeting	Fortnightly	14/14	
ULSU meeting with incoming UL President Desmond Fitzgerald	On request	1	
ULSU meeting with Architects	On request	1	
ULSU meeting for 45 <sup>th</sup> Birthday	On request	1	
President and HR (Elaine)	On request	2	
Pay Review GM	On request	1	
ULSU Strategic Plan	on request	2/2	

<b>Other information pertaining to the performance as an officer</b>
<b>RESPONSIBILITIES</b>
General Student drop- ins – Avg 5 / week

Attending launches/social occasions incl. STEM Launch, Joe Biden Remarks, C& S Recruitment Drive, Alumni Ball, PVA Awards, Open Days, Orientation address to incoming first years, Carz Drama, Octsober Fest, SHAG Week, Freshers' Week,

Responding to student inquiries (academic, welfare, general) working closely with Caolan and Donal, and complaints e.g UL Go to the Dogs, An Focal Articles,

Responding to emails and Facebook questions and queries

Keeping students up to date through sabbat videos, reports to Council, attending MnM training and patrols, attending Class Rep training

## PROJECTS

UL App - delivered

24 Study Area- assurances given in writing and minutes at UL Executive

ULSU Events Coordinator role and Student Information and Support role- Interview process

Driving proficiency test

Branding meeting

Student Centre Building Committee , Library Building Committee

8<sup>th</sup> Amendment Workshops

## CONSULTATION WITH LOCAL BUSINESSES & MEDIA

Live 95 – students back at college,

Articles for First Seven Weeks, Irish Independent, Sunday Times, An Focal, Campus.ie, Limerick Leader

NewsTalk FM – student fees

Smarter Travel Video

Spin SW – UL Student Gonnearia notice

## TRIPS & CONSULTATION WITH OTHER STUDENT UNIONS

Belfast – Queens, UUJ, East London

Brussels

Library-UK

ACUI/ASUA conference

Correspondence with Boni (DITSU) President
Protest 'Education Is'
NUIG re. Pink training and drop in by NUIG Pres and VP
UCC regarding 'New Bar'
Mary I SU invited to Christmas Gathering
Trinity regarding on ratification of bill on disabilities from UN

## Expenses

		Wages Journal Week 28	
08/07/2016	705	08.07.2016 – Joe Biden Address	74.9
31/07/2016	702	Presidents Mobile Phone	22.14
31/08/2016	702	Mobile Phone	22.14
31/08/2016	704	Proficiency Test	50
30/09/2016	702	President Mobile Phone	22.14
30/09/2016	702	President New Mobile Phone	179.99
31/10/2016	702	Mobile Phone	23.22
30/11/2016	702	1764 - President Mobile Phone	24.21
30/11/2016	704	Petty Cash Receipts	38.4
			<u>457.14</u>

# Executive Oversight

I have reviewed the above report.

I agree the data supplied is a fair and accurate reflection of the work completed by the ULSU executive member SU President, Sarah Dunphy, on behalf of UL Students.

Ryan Jennings \_\_\_\_\_ Date: \_\_\_\_\_

Sean Fitzgerald \_\_\_\_\_ Date: \_\_\_\_\_

Christian Tan \_\_\_\_\_ Date: \_\_\_\_\_

Oisin Taylor Blakely \_\_\_\_\_ Date: \_\_\_\_\_

Siobhan Byrne \_\_\_\_\_ Date: \_\_\_\_\_